Peterston-super-Ely Community Council
Cyngor Cymuned a Llanbedr-yr-Fro

COUNCIL SUMMONS

The Finance Committee of Peterston-super-Ely Community Council will meet in the Peterston super Ely Village Hall at 6.30pm on Monday 9th November 2026. This meeting is for the purpose of transacting the business itemised below.

The meeting will be multi location. To attend remotely contact the Clerk by emailing council@peterstonsuperely.org.

Yours faithfully

Victoria Andrew (Clerk to the Council & Responsible Financial Officer)

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
   To receive declarations of personal and prejudicial interests from Members in respect of items on the agenda.
3. **Minutes of the Previous Meeting**
   To consider and approve the minutes of the previous Finance Committee meeting.
4. **Repayment of Churchyard Fees**
   To consider and approve the repayment of churchyard fees received in error.
5. **Christmas Tree**
   To consider and approve payment for a Christmas tree.
6. **Nominal Codes – Handyman Hours and Materials**
   To consider the appropriate nominal codes for payments relating to self-employed handyman hours and materials purchased.
7. **Community Benefit Fund Applications**
   To consider the four applications received for Community Grants Fund.
8. **Annual Return 2025–2026**
   To review the auditor's notes arising from the Annual Return for 2025–2026 and consider action plan.
9. **Council Debit Card**
   To review the arrangements and procedures for the newly obtained Council debit card.
10. **Second Quarterly RFO and Budget Reports**
    To review the Second Quarterly Responsible Financial Officer (RFO) report and associated budget reports.
11. **Draft Budget 2027–2028**
    To consider the Council's draft budget requirements for the financial year 2027–2028.
12. **Date of Next Meeting**
    To confirm arrangements for the next Finance Committee meeting (date to be determined).